

# School Site Technology Plan Template

Created in collaboration with  
Bruce Buckelew, Peter Hatcher, Todd Jacobson,  
Kokou Katamani and Kimberley D'Adamo

The following template can be used as a simple guide for drafting a school site technology plan.

## **Goals for Student Learning**

What are the goals for student learning at your site? (SAT 9 Data, PQR, School Site Plan, etc. will provide the site-based priorities for improving achievement of District and State Content standards for your site).

What technology skills will your school focus on to help students achieve the above goals for student learning? (For example, Internet Research Skills to support Language Arts)

What technology tools are already available on site that will help students master these skills/ achieve these goals?

What are realistic short and long term goals for integrating technology into core curriculum? (For example, "by the end of the year, all students will create a research paper formatted according to a set school standard, using MS Word. The teaching of these skills will be embedded into the LA/SS curriculum, school-wide, and Word-processing/Research will be embedded into all content areas. ")

## **Assessment**

In what ways is technology presently used to support assessment at your site? What is it used to assess? (In both classrooms and Administration. For example, SASI, QSP, grade-book programs, levels testing, etc.)

What types of technology-based assessments do you plan to incorporate in the future?

## **Present Infrastructure:**

How many machines do you have? (Administrative and Instructional)

Where are they located? (The classrooms, library or in the lab?)

Apple or PC?

Software/ Applications

Do these machines have legal images and software?

What budgets are available to pay for licenses of software? (Derrick software with OTX West.)

**Future Infrastructure:**

What machines do we plan to purchase?

Where will they be they located?

In the classroom or in the lab?

Apple or PC?

Software/ Applications

What learning goals will these machines assist students in achieving?

From what budget do you plan to purchase these machines/software?

What do you need in addition to help you meet these needs?

**Staff Development**

What is the present level of technology proficiency among staff (CTAP Assessment, AB 1339 surveys, Other technology questionnaires)

What staff development do you need to support your goals for student learning? (What should classes focus on, Who should attend, How should follow up be structured).

Proposed Date(s)	Project Task (be specific)	Responsible Persons	Target Group	Planned AB 1339 Cost	Matching funds/ Resources

